



IN REPLY  
REFER TO

AQOD

**DEFENSE LOGISTICS AGENCY**  
THE DEFENSE CONTRACT MANAGEMENT COMMAND  
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JUL 19 1996

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT  
DISTRICTS

SUBJECT: DCMC Memorandum No. 96-25, Tracking of Process Improvement Activity and  
Results (INFORMATION)

This is an INFORMATION memorandum. It expires when content is included in DLAD 5000.4, Contract Management (One Book). Target Audience: All DCMC Employees.

DCMC Policy Memorandum 96-22, dated July 10, 1996, subject Sharing Best Contractor Practices, directs that the Process Improvement Network (PIN) shall no longer be used to maintain a command-wide status of Process Oriented Contract Administration Services (PROCAS) contractor teaming activities. However, DLAD 5000.4, Part II, Chapter 1, still requires Contract Administration Offices to locally maintain a status and history of their PROCAS efforts. The PIN database may continue to be used for this purpose or another method may be developed.

A new PIN is being designed to serve command-wide reporting needs. It will be easier to use and will reside within the automated metrics system. Release is anticipated by the end of 1996. Its purpose is to provide a conduit for sharing contract administration and other acquisition thoughts and innovative ideas.

Questions or comments maybe directed to Mr. Syd Pope, Contractor Capability and Proposal Analysis Team (AQOD), at (703) 767-3380.

JILL E. PETTIBONE  
Executive Director  
Contract Management Policy

